NITIE Mumbai
NATIONAL INSTITUTE OF INDUSTRIAL ENGINEERING
(An autonomous body under the Ministry of HRD, Govt. of India)

Invites Applications for the posts of
HINDI OFFICER, JUNIOR HINDI TRANSLATOR, NURSE & COMPOUNDER

National Institute of Industrial Engineering (NITIE) is an apex Institute imparting outstanding education in Industrial Engineering, Industrial Management, Manufacturing Management, Project Management, Industrial Safety and Environmental Management and related areas at the Post Graduation and Doctoral levels. NITIE invites applications from the eligible candidates for filling up the following posts on direct recruitment basis.

1. HINDI OFFICER (PB-2 : Rs.9300-34800 + GP 4600) - 01 Post - UR
   **Qualification & Experience:**
   M.A. with Hindi. English & Hindi must be as subjects in B.A., good command over English language & flair for translation work, expected to do office correspondence in Hindi independently. Minimum 3 years experience as Hindi Translator. Training from the Translation Bureau of the Central Govt., experience in conducting workshops, etc.

   **Age limit**: 35 years (SC/ST-40 years, OBC-38 years)

2. JUNIOR HINDI TRANSLATOR (PB-2 : Rs.9300-34800+ GP 4200) - 01 Post - UR
   **Qualification & Experience:**
   Graduate from a recognized University with Hindi as main subject. Good command over English language and flair for translation work, competent to do office correspondence in Hindi independently.

   **Age**: 30 years (SC/ST-35 years, OBC-33 years)

3. NURSE (PB-2 : Rs.9300-34800 + GP 4200) - 01 Post - UR
   **Qualification & Experience:**
   Matriculate; certificate in general nursing & mid-wifery of recognised Board or University; Registration with Maharashtra Nursing Council. 2 Years experience in Dispensary/Hospital.

   **Age**: 25 years (SC/ST-30 years, OBC-28 years)

4. COMPOUNDER (PB-1 : Rs.5200-20200 + GP 2800) - 01 Post - UR
   **Qualification & Experience:**
   At least Higher Secondary (10+2) with Diploma in Pharmacy. Minimum 2 years experience in a Govt. recognized Hospital/Dispensary. Should be Registered Pharmacist in accordance with the provisions under the Pharmacy Act 1948. Knowledge of local language is preferred.

   **Age limit**: 25 years (SC/ST-30 years, OBC-28 years)

**General requirement for all posts:**
Knowledge of Computer application is desirable.
Allowances are admissible as per Central Government rates and Gratuity,PF/NPS/LTC,leave etc. as per the rules of the Institute.

Interested persons may send their CV in the prescribed format available online on the website: [www.nitie.edu](http://www.nitie.edu)

Soft copy of the application in the prescribed format, duly filled in, may also be sent at email id: nitierecruit@nitie.ac.in

Hard copy of the filled-in application along with self-attested copies of all certificates & testimonials with recent passport size photograph affixed must be sent to the Registrar, NITIE, Vihar Lake, P.O. NITIE, Mumbai-400 087, within three weeks from the date of advertisement along with a Bank Draft of Rs.150/- in respect of Sr.Nos. 1,2,3 and Rs.100/- in respect of Sr.No.4 above in favour of "NITIE" payable at Mumbai as application fee in case of General/OBC candidates. SC/ST/PwD and Internal candidates are exempted from payment of application fee. No age bar for internal candidates. Reservation for SC/ST/OBC/PwD candidates as per Government of India Rules will apply. Envelope containing the application should be superscribed with the name of the post applied for. Candidates working in Government / Public Sector Undertakings must send their applications through proper channel. Eligible candidates will be called for interview as per recommendations of the Screening Committee constituted for this purpose. Fulfillment of minimum qualification is not a claim for interview call. The Institute reserves the right to reject any application without assigning any reason. No interim correspondence will be entertained.