

# NATIONAL INSTITUTE OF ENGINEERING

Vihar Lake, Mumbai – 400 087

## OCCUPATION AND VACATION REPORT OF FLAT

Estate Office

No. Eo/ Occ/ Vac/

Date:

Dr./Shri/Smt./Ku./ \_\_\_\_\_ Designation \_\_\_\_\_

On \_\_\_\_\_ (FN/AN) as per letter of allotment / Vacation \_\_\_\_\_

### INVENTORY

Sr. No.	Description	Nos.	Remarks
1.	Wash Basin 22" x 16 with fitting		
2.	Mirror size 22" x 18"		
3.	Glass Shelf 22" x 6"		
4.	Bib cock $\frac{1}{2}$ "		
5.	Pillar tap $\frac{1}{2}$ "		
6.	Shower Rose 6" x 4" dia.		
7.	Towel Rod $\frac{3}{4}$ " x 2, - 0"		
8.	Ceiling fan with Regulator size 48" x 36" x 56"		
9.	Bulb		
10.	Tube Light		
11.	Geysar		
12.	Liquid Soap Dipenser		
13.	Shelf		
14.	Steel cupboard		
15.	Wooden Cupboard		
16.	Steel rack		
17.	Wooden rack		
18.	Night latch		
19.			
20.			

(1) \_\_\_\_\_

(2) \_\_\_\_\_

Signature of representative of

Occupant / Vacator

Date

Signature of the

The Estate Office

Date:

\_\_\_\_\_  
(Electric) Meter reading at the time of occupation /vacation

Lighting (Meter No. \_\_\_\_\_ ) Units \_\_\_\_\_

Power (Meter No \_\_\_\_\_ ) Units \_\_\_\_\_

Estate

Junior Engineer (Electrical)

For information

**Executive Engineer**