

**NATIONAL INSTITUTE OF INDUSTRIAL ENGINEERING,  
VIHAR LAKE, MUMBAI – 400 087**

To,  
The Registrar,  
NITIE, Vihar Lake,  
Mumbai – 400 087

**SUB: APPLICATION FOR REGISTRATION OF PERSONAL VEHICLES  
AT SECURITY OFFICE AND ISSUE OF VEHICLE PASS/PERMIT**

Sir,

1. I \_\_\_\_\_ Designation \_\_\_\_\_ Flat No. \_\_\_\_\_ Deptt. \_\_\_\_\_  
having the following vehicle to ply /ride in the NITIE Campus.

- a) Vehicle Registration No. i) \_\_\_\_\_  
ii) \_\_\_\_\_
- b) Make of Vehicle i) \_\_\_\_\_
- c) Type of Vehicle i) \_\_\_\_\_ ii) \_\_\_\_\_
- d) Colour of Vehicle i) \_\_\_\_\_ ii) \_\_\_\_\_
- e) Driving License No. i) \_\_\_\_\_
- f) Insurance No. i) \_\_\_\_\_ ii) \_\_\_\_\_

2. I am submitting the copies of required document for record purpose at Security Office. Your are requested to issue pass/permit for above mentioned vehicle to ply/ride and seek entry from NITIE gate.

Date:

Signature  
Name

Document Required : i) RC Book Copy  
ii) Driving License Copy  
iii) Insurance Copy